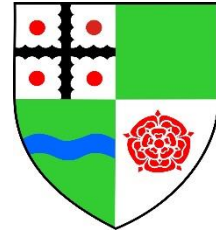


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345

Email: clerk@claytonlewoodsparishcouncil.org.uk
www.claytonlewoodsparishcouncil.org.uk



11th July 2022

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18th July 2022 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Please do remember your documents and or iPads/Laptops as no spare copies will be available.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', with a long horizontal flourish extending to the right.

Mrs Tracy Morris
Clerk to the Council



Agenda

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 20th June 2022 (Attached)**
- 4. Clerk's Report (To Follow)**
- 5. AUDIT 2021/22 Section 1 and 2 of Annual Governance Statement (Attached)**
- 6. Reports**
 1. Play and Leisure Committee Meeting held on 13th July 2022 (Minutes to follow)
 2. Finance Committee Meeting held on 11th July 2022 (Minutes to follow)
 3. Management Committee Meeting held on 14th July 2022 (Minutes to Follow)
 4. Report from the War Memorial Committee Meeting held on 22nd June 2022
 5. Clayton Cup 2022 5th October 2022 (Progress Report)
- 7. Grant Request for 92 (Chorley) Squadron Air Training Corp.**

Recommendation from Finance Committee to award £1000.00 grant towards flight simulator equipment
- 8. Annual Repairs to CLW Community Bowling Green**

Estimates for Benches Perimeter Work and Bowling Green Planks (£1500 + VAT) Request Virement from Summer Fair Budget
- 9. Accounts for Payment**

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

 - 1. Payments July 2022**



CLW PC AGENDA

PAYMENTS LIST

Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
96	23/06/2022	Virgin Money		Summer Fair	SMJ Falconry and Craft	S	408.00	81.60	489.60
97	28/06/2022	Virgin Money		Summer Fair	Chorley Van Rental	Z	370.00		370.00
98	28/06/2022	Virgin Money	207	Summer Fair	Manor Road Primary Sc	Z	250.00		250.00
99	28/06/2022	Virgin Money	208	Summer Fair	Magician	Z	100.00		100.00
100	28/06/2022	Virgin Money		Summer Fair	Chorley Silver Band	Z	150.00		150.00
101	28/06/2022	Virgin Money		Summer Fair	Wigan Ukelele Band	Z	150.00		150.00
102	28/06/2022	Virgin Money		Summer Fair	Hocus Pocus Face Pain	Z	225.00		225.00
103	28/06/2022	Virgin Money		Summer Fair	Matt Phillips	Z	180.00		180.00
104	28/06/2022	Virgin Money		Summer Fair	Fungus and the Bogey	Z	300.00		300.00
105	28/06/2022	Virgin Money		Summer Fair	One Hand Clapping	Z	250.00		250.00
106	28/06/2022	Virgin Money	209	Summer Fair	Rebecca Gibson	Z	250.00		250.00
107	28/06/2022	Virgin Money		Summer Fair	Dedrah Moss	S	21.50	4.30	25.80
108	28/06/2022	Virgin Money		Summer Fair	Bolton Caledonia Pipe B	Z	350.00		350.00
109	28/06/2022	Virgin Money		Summer Fair	North West First Aid	S	382.50	76.50	459.00
110	28/06/2022	Virgin Money		Sundries	Asda	Z	15.50		15.50
111	29/06/2022	Virgin Money		Utility Bill	NPower	L	349.78	17.49	367.27
112	29/06/2022	Virgin Money		Utility Bill	NPower	L	138.66	6.93	145.59
113	29/06/2022	Virgin Money		Utility Bill	NPower	L	208.54	10.43	218.97
114	29/06/2022	Virgin Money		Hanging Basket Contract	Altitude Services	S	1,136.70	227.34	1,364.04
115	29/06/2022	Virgin Money		Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
116	29/06/2022	Virgin Money		Annual Membership	Open Spaces	Z	45.00		45.00
117	29/06/2022	Virgin Money		New Office	Screwfix	S	14.16	2.83	16.99
118	29/06/2022	Virgin Money		Sundries	Asda	Z	30.99		30.99
120	29/06/2022	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
121	29/06/2022	Virgin Money		Summer Fair	MFG	S	16.72	3.35	20.07
122	29/06/2022	Virgin Money		Summer Fair	MFG	S	15.99	3.20	19.19
123	29/06/2022	Virgin Money		Summer Fair	Leadbetters	S	6.66	1.33	7.99
124	29/06/2022	Virgin Money		Summer Fair	Euro Garages	S	16.32	3.27	19.59
125	29/06/2022	Virgin Money		Summer Fair	Post Office	Z	500.00		500.00
126	29/06/2022	Virgin Money		Summer Fair	Post Office	Z	347.00		347.00
127	29/06/2022	Virgin Money		Summer Fair	Clr Mark Clifford	S	25.02	5.00	30.02
128	29/06/2022	Virgin Money		Summer Fair	C & W Berry Ltd	S	54.72	10.95	65.67
129	29/06/2022	Natwest Bank		Summer Fair	Flower Vision	S	51.95	10.39	62.34
131	30/06/2022	Virgin Money		Summer Fair	John Harrison Sports L	S	5.00	1.00	6.00
132	30/06/2022	Natwest Bank		Clayton Cup	John Harrison Sports L	S	6.25	1.25	7.50
133	30/06/2022	Virgin Money		Office Supplies	Stringfellow Building Cc	S	560.00	112.00	672.00
134	30/06/2022	Virgin Money		Play Area General Repair	Stringfellow Building Cc	S	60.00	12.00	72.00
135	30/06/2022	Virgin Money		Scarecrow Festival	Sprintprint	S	84.00	16.80	100.80
136	30/06/2022	Natwest Bank		Scarecrow Festival	Sprintprint	Z	60.00		60.00
137	30/06/2022	Natwest Bank		Summer Fair	Leyland in Bloom	Z	25.00		25.00
138	30/06/2022	Virgin Money		Summer Fair	AFC Clayton	Z	25.00		25.00
139	04/07/2022	Virgin Money		Office Supplies	Amazon (1)	S	16.99	3.40	20.39
140	04/07/2022	Virgin Money		Office Supplies	Amazon (1)	S	10.36	2.07	12.43
141	04/07/2022	Virgin Money		Summer Fair	Bowel Cancer UK	Z	33.67		33.67
142	04/07/2022	Virgin Money		Clerk's Reimbursement	Tracy Morris	S	213.96	42.79	256.75
143	07/07/2022	Virgin Money	206	Utility Bill	Water Plus	S	29.20	1.60	30.80
144	07/07/2022	Virgin Money	206	Utility Bill	Water Plus	S	26.19	1.65	27.84
145	07/07/2022	Virgin Money		Utility Bill	Water Plus	S	25.53	1.62	27.15
147	11/07/2022	Virgin Money		Summer Fair	Sumup Ltd	Z	7.86		7.86
148	11/07/2022	Virgin Money		Phones/Broadband	O2	S	27.92	5.58	33.50
149	13/07/2022	Virgin Money		Utility Bill	NPower	L	303.27	15.16	318.43
150	18/07/2022	Natwest Bank	D/D	Website/Email Managemen	Easy Websites	S	81.00	16.20	97.20
151	18/07/2022	Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92		106.92
152	18/07/2022	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
153	18/07/2022	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
154	18/07/2022	Virgin Money	S/O	Salary	Employee 01	E	1,630.66		1,630.66
155	18/07/2022	Natwest Bank	D/D	Pension	LCC Pension Employee	E	587.46		587.46
157	18/07/2022	Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
158	18/07/2022	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
159	18/07/2022	Virgin Money	S/O	Salary	Employee 02	E	960.79		960.79
160	18/07/2022	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
161	18/07/2022	Virgin Money	B/T	Grass Cutting/Open Space	Envirocare Maintenanc	S	690.81	138.16	828.97
162	18/07/2022	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
163	18/07/2022	Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
164	18/07/2022	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
Total							12,955.47	870.18	13,825.65



CLW PC AGENDA

2. Payments August 2022

PAYMENTS LIST

Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
165	15/08/2022	Natwest Bank	D/D	Website/Email Manager	Easy Websites	S	81.00	16.20	97.20
166	15/08/2022	Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92		106.92
167	15/08/2022	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
168	15/08/2022	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
169	15/08/2022	Virgin Money	S/O	Salary	Employee 01	E	1,630.66		1,630.66
170	15/08/2022	Natwest Bank	D/D	Pension	LCC Pension Employee	E	587.46		587.46
171	15/08/2022	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
172	15/08/2022	Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
173	15/08/2022	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
174	15/08/2022	Virgin Money	S/O	Salary	Employee 02	E	960.79		960.79
175	15/08/2022	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
176	15/08/2022	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	690.81	138.16	828.97
177	15/08/2022	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
178	15/08/2022	Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
179	15/08/2022	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
Total							5,041.13	181.66	5,222.79

Receipts June 2022

RECEIPTS LIST

Voucher	Date	Bank	Reci Description	Supplier	VAT Type	Net	Total
11	06/06/2022	Virgin Money	Summer Fair	CF Fundraising Limited	Z	25.00	25.00
12	06/06/2022	Virgin Money	Newsletter	Sarah Tinsley Counsell	Z	25.00	25.00
14	06/06/2022	Virgin Money	Summer Fair	Rub A Dub Soap / Grac	Z	25.00	25.00
15	06/06/2022	Virgin Money	Summer Fair	Soul Connections	Z	25.00	25.00
19	14/06/2022	Virgin Money	Summer Fair	AFC Clayton	Z	25.00	25.00
21	14/06/2022	Natwest Bank	Summer Fair	Leyland in Bloom	Z	25.00	25.00
22	14/06/2022	Virgin Money	Summer Fair	Stranded Birds	Z	25.00	25.00
23	14/06/2022	Virgin Money	Summer Fair	Vintage Ice Cream Exp	Z	25.00	25.00
24	14/06/2022	Virgin Money	Summer Fair	The Candyman	Z	25.00	25.00
25	14/06/2022	Virgin Money	Summer Fair	Jeni's Cupcakes	Z	25.00	25.00
26	14/06/2022	Virgin Money	Summer Fair	Martin's Whippy	Z	25.00	25.00
27	14/06/2022	Virgin Money	Summer Fair	Judith's Bookatrix	Z	25.00	25.00
28	15/06/2022	Virgin Money	Summer Fair	Daisy Catering - Crepe	Z	25.00	25.00
29	15/06/2022	Virgin Money	Summer Fair	Elaine Carr	Z	25.00	25.00
30	15/06/2022	Virgin Money	Summer Fair	Cheeky Cheesecake Cl	Z	25.00	25.00
31	15/06/2022	Virgin Money	Summer Fair	Katy's Workshop	Z	25.00	25.00
32	15/06/2022	Virgin Money	Summer Fair	Sharon Curzon Paintba	Z	25.00	25.00
33	15/06/2022	Virgin Money	Summer Fair	Utility Warehouse	Z	25.00	25.00
34	15/06/2022	Virgin Money	Summer Fair	Shaka Shack	Z	25.00	25.00
35	15/06/2022	Virgin Money	Summer Fair	Heaven Scent	Z	25.00	25.00
38	30/06/2022	Natwest Bank	B/T Bank Interest	Natwest Bank	X	2.73	2.73
39	14/06/2022	Virgin Money	Summer Fair	Kristinna	Z	5.00	5.00
40	20/06/2022	Virgin Money	Summer Fair	Forbe's Estate Agent	Z	10.00	10.00
41	20/06/2022	Virgin Money	Summer Fair	Box Bar Company	Z	50.00	50.00
42	20/06/2022	Virgin Money	Summer Fair	Martha's Kitchen	Z	25.00	25.00
43	20/06/2022	Virgin Money	Summer Fair	Vincent's Solicitors	Z	10.00	10.00
44	20/06/2022	Virgin Money	Summer Fair	Tropic	Z	25.00	25.00
45	20/06/2022	Virgin Money	Summer Fair	Peter Johnson	Z	25.00	25.00
46	21/06/2022	Virgin Money	Summer Fair	Sharon Curzon Paintba	Z	25.00	25.00
47	21/06/2022	Virgin Money	Summer Fair	Tyrers Coaches	Z	10.00	10.00
49	24/06/2022	Virgin Money	Summer Fair	Dalesview Partnership	Z	10.00	10.00
50	27/06/2022	Virgin Money	Summer Fair	Taysha Manifold	Z	25.00	25.00
51	27/06/2022	Virgin Money	Summer Fair	Scott Parkinson	Z	650.00	650.00
52	28/06/2022	Virgin Money	Summer Fair	Sweetlife Online Limite	Z	25.00	25.00
Total						1,397.73	1,397.73



3. Bank Reconciliation at 30th June 2022/ 1st Quarter 2022/2023 (See Attached Reports)

10. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 22/00660/FULHH Case Officer: Eleanor McCleary - 01257 515176
Ward: Clayton West And Cuerden
Proposal: Single storey side extension (following demolition of existing garage)
Location: 67 Bankside, Clayton-Le-Woods, Chorley, PR6 7PZ

2. Application no: 22/00692/FULMAJ
Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden
Proposal: Erection of 103 market and affordable dwellings with associated pumping station, access and open space
Location: Cuerden Farm, Wigan Road, Clayton-Le-Woods, Leyland, PR25 5SB

3. Application no: 22/00705/TPO Case Officer: Bill Whisker - 01257 515642
Ward: Clayton West And Cuerden
Proposal: Application for work to a protected tree - Chorley BC TPO 2 (Clayton-le-Woods) 1989:
Crown raise over highway; Crown thin by 20%; and prune to provide clearance from house.
Location: 41 Back Lane, Clayton-Le-Woods, Chorley, PR6 7QE

4. Application no: 22/00690/TPO Case Officer: Bill Whisker - 01257 515642
Ward: Clayton West And Cuerden
Proposal: Application for works to protected trees - Chorley BC TPO 13 (Clayton-le-Woods) 1984:
Prune 3 Sycamore trees.
Location: Woodside, 1 Back Lane, Clayton-Le-Woods, Chorley, PR6 7QE

5. Application no: 22/00727/TPO Case Officer: Bill Whisker - 01257 515642
Ward: Clayton East, Brindle And Hoghton
Proposal: Application for works to protected trees - Chorley BC TPO 4 (Clayton-le-Woods) 2021:
Prune all branches overhanging garden back to property boundary.
Location: 13 Radburn Close, Clayton-Le-Woods, Chorley, PR6 7RB



CLW PC AGENDA

6. Application no: 22/00577/MNMA Case Officer: Mrs Hannah Roper - 01257 515230
Ward: Clayton West And Cuerden
Proposal: Application for a minor non-material amendment to planning permission ref:
19/00973/FULHH (Single storey side/rear extension incorporating garage conversion) to reduce the size of the proposal and omit the incorporation of the existing garage into the extension
Location: 34 Spring Meadow, Clayton-Le-Woods, Leyland, PR25 5UR

11. Correspondence

None Indicated

12. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 19th September 2022 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Committee Meeting /WG Schedule

- Communications Committee Meeting Wednesday 7th September 2022 at 7pm at Clayton le Woods Parish Council Meeting Rooms/Office, 239a Preston Road, Clayton le Woods, Chorley, PR6 7PY.
- Environment Committee Meeting to be arranged